

This form can be used to apply for full time courses at all Sussex Downs College campuses. Please complete ALL sections, in CAPITAL letters using a black pen.

Person Code (office use only)

Which campus(es) are you applying to? Tick all that apply Eastbourne Lewes Park Other, please specify

Are you a current or past student at Sussex Downs College? Yes No If yes, please state number if known

1 PERSONAL DETAILS

Surname Address

Full Forename(s)

Title Mr/Miss/Mrs/Ms/Other Male Female Town

Date of Birth Age on 01/09/2012 County

Country of normal residence Postcode

Nationality Telephone

Have you been legally resident in the UK/EU for the past 3 years? Yes No Mobile

If no, what country have you lived in? Email

Date of entry to UK/EU

Tick if you have children and you are under 20 and would like help with the cost of childcare whilst you are at college.

2 SCHOOL/COLLEGE OR IF YOU ARE OVER 19, YOUR EMPLOYER

Please tell us about the school/college you currently or were previously attending or your employer's details

Name

Address

3 ETHNIC ORIGIN

This information is required by the Young People's Learning Agency for England & the Skills Funding Agency for monitoring purposes

<p>White</p> <p><input type="checkbox"/> 31 English/Welsh /Scottish / Northern Irish /British</p> <p><input type="checkbox"/> 32 Irish</p> <p><input type="checkbox"/> 33 Gypsy or Irish Traveller</p> <p><input type="checkbox"/> 34 Any Other White background</p> <p>Mixed/Multiple ethnic group</p> <p><input type="checkbox"/> 35 White and Black Caribbean</p> <p><input type="checkbox"/> 36 White and Black African</p>	<p><input type="checkbox"/> 37 White and Asian</p> <p><input type="checkbox"/> 38 Any Other Mixed / Multiple ethnic background</p> <p>Asian/Asian British</p> <p><input type="checkbox"/> 39 Indian</p> <p><input type="checkbox"/> 40 Pakistani</p> <p><input type="checkbox"/> 41 Bangladeshi</p> <p><input type="checkbox"/> 42 Chinese</p> <p><input type="checkbox"/> 43 Any other Asian background</p>	<p>Black/African/Caribbean /Black British</p> <p><input type="checkbox"/> 44 African</p> <p><input type="checkbox"/> 45 Caribbean</p> <p><input type="checkbox"/> 46 Any other Black / African / Caribbean background</p> <p>Other</p> <p><input type="checkbox"/> 47 Arab</p> <p><input type="checkbox"/> 98 Any other ethnic group</p>
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4 LEARNING SUPPORT REQUIREMENTS

We are committed to meeting the needs of people who are disabled or who have learning difficulties, and have a range of support services available..... Please tick as appropriate.

I need additional support with my learning whilst I am at the College.
If you have ticked this box, we want to help you get the best from your course and we will send you a Support Needs Questionnaire for your completion and return.

I require special support at interview e.g. signer.....*If yes, please specify*

I have a Statement of Special Education Needs or School Action Plan.
If yes, please supply us with a copy of any relevant documentation and provide us with details.
You do not have to disclose the above information, however it will be helpful to the College if you let us know in advance any support you may need.

8

CRIMINAL CONVICTIONS

The College is keen to support students with convictions and to help them succeed and having criminal convictions will not necessarily prevent you from taking up a place at Sussex Downs College. However, entry to the College is dependent on you honestly declaring any relevant unspent criminal convictions you may have, or if the application is for a course in teaching, health, social work, sport, childcare or involving work with children or vulnerable adults, all convictions including spent convictions. By relevant convictions, the College means convictions for offences against the person, whether of a violent or a sexual nature, and convictions for the offences involving the unlawful supply or use of controlled drugs or substances where the conviction concerns commercial drug dealing or trafficking.

If you have any relevant convictions, please write down the offence(s), date(s) of conviction and sentence (s) imposed, and send this information in a sealed envelope with your name and address to the Student Support Manager at one of the addresses below or enclose it with your application form. The information you provide will be considered by the Student Support Manager, and will only be disclosed to a third party if this is necessary in the interests of the safety and welfare of other students or staff.

Failure to disclose a conviction may put your college place at risk.

9

PRIVACY NOTICE 2011/12

How We Use Your Personal Information

The personal information you provide is passed to the Chief Executive of Skills Funding ("the Agency") and, when needed, the Young People's Learning Agency for England ("the YPLA") to meet legal duties under the Apprenticeships, Skills, Children and Learning Act 2009, and for the Agency's Learning Records Service (LRS) to create and maintain a unique learner number(ULN).The information you provide may be shared with other partner organisations for purposes relating to education and training.

Further information about use of and access to your personal data, and details of partner organisations are available at:

- http://skillsfundingagency.bis.gov.uk/privacy.htm
http://www.ypla.gov.uk/privacy.htm and
http://www.learningrecordsservice.org.uk/privacy-copyright.htm

The information you supply will be used by the Chief Executive of Skills Funding, to issue you with a Unique Learner Number (ULN), and to create your Personal Learning Record. Further details of how your information is processed and shared can be found at http://www.learningrecordsservice.org.uk

Please tick if you wish to opt out of this service [checkbox]

Please tick the relevant box if you prefer to be excluded from mailings designed to provide learner feedback:

- Marketing material (e.g. brochure) from Sussex Downs College? [checkbox]
Contact by the Agencies or its partners in respect of surveys and research? [checkbox]
Contact by the Agencies or its partners about courses or learning opportunities relevant to you? [checkbox]

Please tick the relevant box if you do not wish to be contacted by that method for the purpose of surveys, research and learning opportunities:

Post [checkbox] Telephone [checkbox] Email [checkbox] (tick all that apply)

I agree to the processing of such data for any purposes connected with my studies or my health and safety whilst on the premises or for any other legitimate reason. I have read and understood the conditions set out by the Privacy Notice above and consent to the processing of my personal data for those purposes.

10

SIGNATURE

Applicant's Signature [box] Date [box]
Parent/Guardian's Signature (if under 18) [box] Date [box]
Parent/Guardian's Name (Please Print) [box]

Table with 2 columns: Please return this form to: and General Enquiries:
Row 1: EASTBOURNE Admissions, EVoC and Park College, Cross Levels Way, Eastbourne, BN21 2UF; LEWES Admissions, Lewes 6th Form College, Mountfield Road, Lewes, BN7 2XH; EASTBOURNE EVoC and Park College, 01323 637637; LEWES Lewes 6th Form College, 01273 483188

